



7th Grade Technology Class

Technology is a tool that can be used to help us achieve our goals and dreams. We will spend the next twelve weeks learning how to use technology to create presentations, become mature digital citizens, and learn how to more effectively navigate the technology rich environment we live in. You will improve keyboarding skills as well as complete assignments using an online keyboarding site: www.typingweb.com. Proper keyboarding techniques are expected and will be part of the 7th grade technology grade.

When do we meet?

- For 7th Graders, Computer Technology is a required 12-week class. We meet everyday regardless of other electives.
- The State of Michigan requires all students demonstrate computer literacy. Therefore, any student that does not pass the 7th grade Computer Technology class will be required to repeat the class in 8th grade.

What is the curriculum?

SLPS curriculum is based on the Michigan Department of Education's Technology Standards, which are aligned with the International Society for Technology in Education's (ISTE) and the National Educational Technology Standards for Students (NETS-S).

Grading Scale:

93 – 100	A
90 – 92	A-
87 – 89	B+
83 – 86	B
80 – 82	B-
77 – 79	C+
73 – 76	C
70 – 72	C-
67 – 69	D+
63 – 66	D
60 – 62	D-
Below 60	F

Grades will be calculated by points and will be inputted as they are completed. Grading will be done based on Rubrics that will be available to the student.

***Homework Policy:**

Most of your work will be done in class. In the event there is homework, it is due on the date specified.

In this class we will be covering (subject to change):

1. Keyboarding
2. Internet tools- Google Drive, presentations, etc.
3. Multimedia Tools- audio editors, photo editing, etc.
4. Copyright & digital footprints
5. Digital Citizenship- Internet safety, cyber bullying, & netiquette
6. Miscellaneous—this will include other things we cover in class such as current events and impromptu lessons.

Classroom Rules and Expectations:

1. Respect your peers, your workspace (computer), and yourself!
2. Be a responsible digital citizen
3. On task behavior at all times.
4. No food or drinks in class.

Falling Behind:

In the event that you fall behind I encourage you to take advantage of other available computer time:

1. Homeroom: From 7:50-8:10 you may come to the lab and work on assignments. I do not have a homeroom class so there are computers available. Please be sure to get your HR teacher's permission.
2. The media center is open everyday after school until 3:00 pm.
3. If you have free time during a study skills class & would like to come to the lab & work on a project/assignment, I have extra computers to use. You will need permission from your teacher prior to coming.
4. You can access www.typingweb/net from any computer connected to the internet.



Contact me:

If you have questions please feel free to contact me:

(616) 846-5502

azuelke@springlakeschools.org

I have read and understand the class syllabus for 7th Grade Tech:



In an effort to save paper, please have a parent/guardian **email me** and verify that you have read this with them. You will receive your first grade after I receive the email. This will be due on Friday Sept 5th .